

ROCKINGHAM PLANNING COMMISSION 5/9/2024 Special Meeting Minutes 6:00 pm

PC Present: Chair, Deborah Wright, Jana Bryan, John Dunbar, Jim Mullen, Guy Payne, Taylor Pichette,; Staff Gary Fox,

Zoom: Planning Administrator, Halle Abuayyash, PC member, Dalila Hall

1. Call Special Meeting to Order -Wright called the special meeting to order at 6:08 p.m.
2. Public Comment -None were made
3. Bylaw Consultant Update- Steering Committee- Dunbar said zoom meeting scheduled on Tuesday, May 14 primary focus on who will be on the committee. He proposed a discussion of the Agenda for this meeting. Fox said the proposal was what PC requested. Dunbar expectations to find out what their suggestions, who needs to be involved P C members DRB members, others involved? They added scope of services requested documents that are not available online. Building Better Neighborhoods document are state recommendations to modernize zoning Discussion subcommittee calls is low hanging fruit, easy changes. Find out what they want to see. And expect a final plan with a schedule Dunbar anticipated the most comments around R7 zoning district will get the most attention from the public, R7 and R14 on Town water/sewer, Focus areas, and the Island district but this is not included in the initial scope, perhaps some attention on work that will detail and funding anticipated. Dunbar asked when the grant expires, Fox said we can extend it. Deadline for which reimbursed for local share portion, SB committed \$2,000. Bylaws implemented by September, local share waived- impossible timeline. December 2024 grant closed out by and we can request an extension. Paid consultant, final reporting, adopted bylaws, public meeting. Bryan asked if adopting bylaws was part of the grant? Fox will look at the agreement to confirm by meeting end. But does include public hearings.
4. Town Plan Adoption-April 30th Public Notice Event & Presentation Notes and Evaluation Discussion- Fox said We must vote on the Town Plan at tonight's meeting. Town maps where located? Halle recommended within each chapter. Types of photos and where they should be located. After Matt's review, didn't describe compatibility piece, more specifics. On future land use map- 11 types. For each, PC need's location (see map at end of chapter) type of land use, density, character which guides the bylaws. Fox will share the recommendations of compatibility. Hall asked if they had started collecting photographs, not yet. There are drone photos from Shaun McGinnis, a dropbox file from Elijah Zimmer, Doug MacPhee and Guy Payne also. Hall asked for the base format. Adding photos and maps to the existing format with photo credit. Putney Town Plan was recommended as an example design. Wright suggested consistency for language. Fox asked when Jim Mullen returned and said a public meeting can't be scheduled until the changes are made and formally adopted. Halle suggested working remotely with Jim.

Content adjustments should be made. Should determine who has access to the photographs, permission request and access should be granted. Fox or Halle will create a shared folder.

5. Planning the Upcoming Public Hearing Meeting- June 13. Fox will be unavailable and Halle will set up the meeting
6. Other Business- Payne asked about a student rep, Andrew Dunbar is interested.
7. Next Meeting: Thursday, May 23, 2024 at 6 pm, 3rd Floor Conference Room - Consent forms and photographs by May 17.
8. Adjourn –*At 7:30 pm, Dunbar moved to adjourn, Bryan seconded, and motion carried.*

Recording Clerk Betsy Thurston

DRAFT